



**We recognise that many of you will be concerned about COVID - 19 and how it could potentially affect you – and in some cases, your business.**

At The Landing, we work with a wide range of partners to deliver support to businesses and individuals, and we recognise that Coronavirus is starting to cause some concern and challenges.

As a key partner, we wanted to update you on the measures we have taken as a business and the support we are putting in place for our clients.

### **Our position**

1. The welfare of our staff, clients and partners is our top priority. We are following the latest Government guidelines to help contain the spread of Coronavirus
2. As a business, we are proactively considering potential impacts on our daily operations and encourage you to consider your own business planning in light of unfolding events.

To ensure the safety of our employees and customers we need to ensure we all work together to minimise the effects of transmission, therefore we have put in place the following procedures:

1. **Cleaning** - Cleaners will be asked to clean door handles more regularly.
2. **Hand Sanitiser** – Hand Sanitisers have been provided to all toilets, they will be clearly visible.
3. We are now sourcing additional hand sanitisers, which will be placed in each of our kitchens when they become available.

**Throughout the Coronavirus outbreak The Landing will remain alert for changes in Government advice and will keep staff, tenants and stakeholders informed about updates and any changes to our normal operating processes.**

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**The below information has been taken from GOV.uk Website**

**The advice for anyone in any setting is to follow these main guidelines (updated on the 16<sup>th</sup> March)**

4. The most common symptoms of coronavirus (COVID-19) are recent onset of a new continuous cough and/or high temperature. If you have these symptoms, however mild, stay at home and do not leave your house for 7 days from when your symptoms started. You do not need to call NHS 111 to go into self-isolation. If your symptoms worsen during home isolation or are no better after 7 days, contact [NHS 111 online](#). If you have no internet access, you should call NHS 111. For a medical emergency dial 999.



5. Wash your hands more often than usual, for 20 seconds using soap and hot water, particularly after coughing, sneezing and blowing your nose, or after being in public areas where other people are doing so. Use hand sanitiser if that's all you have access to.
6. To reduce the spread of germs when you cough or sneeze, cover your mouth and nose with a tissue, or your sleeve (not your hands) if you don't have a tissue, and throw the tissue away immediately. Then wash your hands or use a hand sanitising gel.
7. Clean and disinfect regularly touched objects and surfaces using your regular cleaning products to reduce the risk of passing the infection on to other people.

At the current time and based on our understanding of what is known of COVID-19 and other similar respiratory viruses, it is likely that older people and those with chronic medical conditions may be vulnerable to severe disease. As more information emerges, recommendations may change.

Find guidance about coronavirus (COVID-19) for health professionals and other organisations.

<https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance#history>

<https://www.gov.uk/guidance/travel-advice-novel-coronavirus>

### **Keeping you informed**

For the latest information and advice on COVID-19 visit the [UK Government's website for employers](#), the [NHS website](#) and the [Foreign and Commonwealth \(FCO\) travel advice](#)